



Youth Ministries for Peace and Justice, Inc. FEC Community Liaison Job Description

Family Enrichment Centers

Youth Ministries for Peace and Justice, Inc. is seeking a Community Liaison for a Family Enrichment Center that will be opening in the Parkchester/Soundview neighborhood. Family Enrichment Centers (FEC) are warm and welcoming community gathering places where any family or individual can come for support, information, and to participate in and/or lead activities (called “offerings”). Each FEC is a unique, home-like setting designed with and for community members where they can connect as neighbors, contribute to their community, and support one another. FECs are based on the premise that community members design and drive the FEC’s activities or offerings. The FEC works with families and community members to develop offerings that promote one or more of family protective factors to increase well-being. The seven protective factors include the five in the Center for the Study of Social Policy’s protective factor framework ([review here](#)), as well economic mobility and relationships in the community.

FECs build on family and community strengths, are guided by the community’s interests, dreams, goals, and desires, and do so without being intrusive or using a case management approach. FECs do not follow a traditional social service delivery approach. They are 100% voluntary, safe spaces that welcome all, and respect each person’s privacy and their ability to decide how, when, and how often to interact with an FEC.

Who We Are

Founded in 1994, The mission of Youth Ministries for Peace and Justice (YMPJ) is to rebuild the neighborhoods of Bronx River and Soundview/Bruckner Boulevard in the South Bronx by preparing community members to become prophetic voices for peace and justice. We accomplish this through political education, spiritual formation, and youth and community development and organizing. Guided by a prophetic faith, YMPJ’s purpose is to transform both the people and the physical infrastructure of blighted South Bronx neighborhoods and change the systems that negatively impact them.

Position Overview

The Family Enrichment Center (FEC) Community Liaison supports the FEC Director with day-to-day operation of the Family Enrichment Center, while building relationships with community members and organizations. The Community Liaison builds connections using a warm, engaging, and enthusiastic communication style, and ensures a comfortable and welcoming atmosphere at the FEC. This individual is committed to a community-driven approach to organizing and collaborating. Responsibilities include building partnerships with stakeholders from multiple sectors, helping to develop and maintain a parent or advisory group, attending community events and local school meetings, and developing collections of resources offered to support the needs of participants.

Responsibilities

Reporting to the FEC Director

- Work collaboratively with local organizations and community leaders
- Develop and nurture collaborative and effective relationships with community stakeholders
- Coordinate offerings and events around key issues of significance to the community
- Identify and connect with local providers that cover a wide array of services that can support referrals for FEC members
- Engage community members and stakeholders in developing, implementing, and participating in the Family Enrichment Centers offerings
- Attend Community Board meetings and other community-based meetings
- Represent and conduct outreach at community events and venues
- Build partnerships with community organizations, public institutions (e.g., schools), coalitions, and others to increase engagement with these entities and leverage resources or expertise for FEC offerings
- Provide opportunities for community members to foster a sense of belonging, pride and mutual responsibility
- Create guides, toolkits, or other tools that help increase resident awareness of and ability to connect to local resources, services, and other supports



Required Skills

- Knowledge of – and commitment to – the Parkchester/Soundview community
- Outstanding community organizing, collaboration, and advocacy skills
- At least five (5) years of experience living and/or working in the Bronx
- At least two (2) years of public service experience
- Outstanding communication, interpersonal and organizational skills
- Excellent writing and speaking skills

Preferred Skills

- Knowledge of one or more of the FEC frameworks (equity, co-design, Appreciative Inquiry, Family Protective Factors) or other frameworks/approaches with similar components
- Fluency in a language other than English commonly used in the Parkchester/Soundview community (ie. Spanish, Bangla, French, etc.)

Degree & Experience Qualifications

- Baccalaureate Degree and at least three (3) years of professional experience, or a High School Diploma and at least five (5) years of professional experience
- Professional experience should be in community organizing, building partnerships, and/or community-led programs
- Flexibility in work hours; must be available to work nights and weekends.

Start Date

Immediately (and in person)

Compensation: \$50,000 - \$60,000; Comprehensive Health Insurance; 40 hours/week; vacation and sick pay

How to Apply

To Apply: Please email your cover letter and resume to Norma Saunders, Family Enrichment Center Director at nsaunders@ympj.org. Only short-listed candidates will be contacted.

Youth Ministries for Peace and Justice, Inc. is an Equal Employment Opportunity Employer